

**VERNON-VERONA-SHERRILL
BOARD OF EDUCATION
ORGANIZATIONAL MEETING AGENDA
July 6, 2016
5:30 PM – Administration Building**

- ITEM I **CALL TO ORDER BY CLERK**
- ITEM II **OATHS**
- ITEM III **ELECTION OF BOARD PRESIDENT**
- ITEM IV **MEETING TURNED OVER TO PRESIDENT**
- ITEM V **ELECTION OF VICE PRESIDENT**
- ITEM VI **PUBLIC SESSION**

◆ **Public Hearing** – Review of District Policy Regarding Maintenance of Order on School Property (including Dignity for All Students Act)

Consent Items*****

ITEM VII APPOINTMENTS

- | | |
|---|--|
| a. Clerk | Tamara Whooten |
| b. Asst. Clerk | Erin Tiffany |
| c. Treasurer | April Sobieraj |
| Deputy Treasurer | Paula Pawlikowski |
| d. Tax Collector | Paula Pawlikowski |
| e. Deputy Tax Collectors | Laurie DeBella |
| | Patty Kahler |
| f. School Attorneys | Hodgson Russ, LLP |
| | Hancock & Estabrook |
| | Ferrara, Fiorenza, Larrison,
Barrett, & Reitz, PC |
| | Costello, Cooney, & Fearon, PLLC |
| | Madison/Oneida BOCES Shared Legal Services |
| | Bailey, Haskell, & LaLonde Agency |
| g. Insurance Agent | Mark Wixson |
| h. Records Management Officer | Andy Brown - H.S. |
| i. Comptroller of Extra Curricular Funds | Carrie Hodgkinson – M.S. |
| | Vincent Pompo – Vernon |
| | Kimberly LeBlanc - Verona |
| | James Rozwod - Sherrill |
| j. Treasurer of Extra Curricular Funds | Jill Collins – H.S. |
| | Kim Fera – M.S. |
| | Valerie Marris - Vernon |
| | Jacqueline Cole – Verona |
| | Amanda Cameron - Sherrill |
| k. District Representative for Federal Funds
& Authority to Apply for Same | Martha Group |
| l. Secretary to the Board of Education | Tamara Whooten |

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ITEM VII APPOINTMENTS CONT'D

- m. School Physicians
Dr. John George III
TriValley Family Practice
- n. Purchasing Agent
Laurie DeBella
- o. Assistant Purchasing Agent
Erin Tiffany
- p. Claims Auditor
Lynda DuChene
Substitute Claims Auditor
Patty Kahler
Doreen Kotwica
- q. Internal Auditor
Mary Bush
- r. District Audit Committee
Board of Education
- s. Certification of District Payroll
Erin Tiffany
- t. Certification of Warrant
Lynda DuChene
Substitute Certification of Warrant
Patty Kahler
Doreen Kotwica
- u. District Committee on Special Education
(see attached)
- v. Sub-Committees on Special Education
(see attached)
- w. Committee on Pre-School Education (CPSE)
(see attached)
- x. Section 504 Compliance Officer and Facilitators
(see attached)
- y. CSE Parent Representatives 2015-2016
(see attached)
- z. Local Enforcement Agency (LEA) Designee of the
Asbestos Management Plan
Ronald Gregory
- aa. Authorization to Approve Corrected Tax Rolls
Martha Group
- bb. Dignity for All Students Act (DASA) Coordinators
Andy Brown/Brandy Lee Lappin – H.S.
Carrie Hodkinson/Christina Ballard - M.S.
Vince Pompo/Kathleen Whipple – Vernon
Kimberly LeBlanc/Maria Tschaar – Verona
James Rozwod/Christine Bolton – Sherrill
- cc. Medicaid Compliance Officer
Erin Tiffany
- dd. Extra Curricular Appeals Committee
Angel Rose, Glenn “Chip” Thron

ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING

- ◆ Community Bank, N.A.
- ◆ NBT
- ◆ Bank of America
- ◆ Citizens Bank
- A. Community Bank, N.A.
 - 1. General Fund Checking Account #5102026194
 - 2. Special Aid Checking Account #1300-004-7
 - 3. School Lunch Checking Account #1300-005-5
 - 4. General Fund - T.M. #2200-029-1
- B. NBT
 - 1. Extra Curricular Checking Account (Vernon Elementary) #614113071
 - 2. Extra Curricular Checking Account (Verona Elementary) #614113098
 - 3. Extra Curricular Checking Account (Sherrill Elementary) #614113101
 - 4. Extra Curricular Checking Account - (Middle School) #23-00173-0
 - 5. Payroll Account #23-00127-9
 - 6. Capital Fund Checking Account #2300147-7

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ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING CONT'D

7. VVS Facilities Construction Improvement Money Market Account #22-03054-0
 8. Trust & Agency Checking Account Fund #23-00158-7
 9. General Fund Money Market #22-03770-1
 10. Debt Service Fund Money Market Account #22-03783-3
 11. VVS General Health Insurance Checking Account Fund #12-11882-5
 12. Trust & Expenditure Checking Account #614516109
 13. VVS Dental Insurance Checking Account Fund #614325168
- C. Community Bank, N.A., and NBT
1. Official Receiver of School Taxes
 2. Extra Curricular Checking Account - (Sr. High) #5101954784
 3. Vernon Verona Sherrill FFA Checking Account #5101954750
 4. Vernon Verona Sherrill FFA Savings Account #5101954770

ITEM IX DESIGNATE OFFICIAL NEWSPAPER

- a. Rome Daily Sentinel

ITEM X BONDS - BLANKET BOND TO INCLUDE DISTRICT TREASURER AND TAX COLLECTOR

ITEM XI CREATE PETTY CASH FUNDS IN THE FOLLOWING AMOUNTS

- | | |
|--|------|
| a. Middle School – Kim Fera | \$75 |
| b. Senior High School – Jill Collins | \$75 |
| c. Verona Elementary School – Jacqueline Cole | \$50 |
| d. Sherrill Elementary School – Amanda Cameron | \$50 |
| e. Vernon Elementary School – Valerie Marris | \$50 |
| f. Administration Building – April Sobieraj | \$75 |

ITEM XII RATE PAGE FROM BOARD POLICIES (PER ATTACHED)

ITEM XIII BOARD OF EDUCATION 2016/2017 MEETING CALENDAR

ITEM XIV BOARD OF EDUCATION 2016/2017 COMMITTEE PARTICIPATION

ITEM XV APPROVAL OF PERSONNEL ACTION

1. Acceptance of Civil Service Resignation
2. Approval of Civil Service Appointments
3. Approval of Civil Service Changes in Status
4. Approval of Civil Service Unpaid Leave of Absence
5. Approval of Instructional Appointment
6. Approval of Instructional Unpaid Leave of Absence
7. Acceptance of Instructional Substitutes
8. Approval of Instructional Extra-Pay Assignments

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ITEM XVI ACCEPTANCE/APPROVAL OF FINANCE ACTION

1. Acceptance of Claims Auditor's Approval to Pay June 15 & 22, 2016 Warrants
2. Acceptance of Claims Auditor's Approval to Pay June Warrants – General Fund
3. Acceptance of Claims Auditor's Approval to Pay June Warrants – Special Aid Fund
4. Acceptance of Claims Auditor's Approval to Pay June Warrants – Trust & Agency Fund
5. Acceptance of Claims Auditor's Approval to Pay June Warrants – School Lunch Fund
6. Approval of Treasurer's Report Ending May 31, 2016

Non-Consent Items*****

ITEM XVII APPROVAL OF SUB-CSE & CPSE COMMITTEE RECOMMENDATIONS

ITEM XVIII POLICY ACTION

1. Approval of Resolutions for the Certification of Lead Evaluators
2. Approval of Final 2016-2017 Student Program Calendar

ITEM XIX FINANCE ACTION

1. Approval to Remove Purchase of Science Textbook from the Table
2. Approval to Purchase Science Textbook
3. Review & Approval to Purchase English Textbook

ITEM XX PRESIDENT'S REPORT

1. July 25, 2016 – Board of Education/Administrator Retreat, 5:30 PM, Vernon Downs 3rd Floor

ITEM XXI SUPERINTENDENT'S REPORT

1. Review of Policies 1025, 2010, 2011, 4012, 4030, & 7015 – Mrs. Group

ITEM XXII PUBLIC SESSION

ITEM XXIII BOARD FORUM

ITEM XXIV FACILITIES WORKSHOP

ITEM XXV EXECUTIVE SESSION

(for discussion of specific personnel, contract negotiations, and pending litigation)

ITEM XXVI INFORMATION

1. *Heads Up on Safety* from OHM BOCES Safety Office
2. Madison/Oneida BOCES *Banner* Newsletter of Spring 2016
3. *NYSIR Legal Digest* of Summer 2016 & NYSIR Annual Report 2015, *the bigger Picture*

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. *(Policy 2055)*