

**VERNON-VERONA-SHERRILL
BOARD OF EDUCATION
ORGANIZATIONAL MEETING AGENDA**

July 6, 2022

5:30 PM – Middle/High School Group Instruction Rooms

- ITEM I CALL TO ORDER BY CLERK**
- ITEM II OATHS**
- ITEM III ELECTION OF BOARD PRESIDENT**
- ITEM IV MEETING TURNED OVER TO PRESIDENT**
- ITEM V ELECTION OF VICE PRESIDENT**
- ITEM VI PUBLIC SESSION**

Consent Items*****

ITEM VII APPOINTMENTS

- | | |
|---|--|
| a. Clerk | Tamara Whooten |
| b. Asst. Clerk | Mark Wixson |
| c. Treasurer | Sherri Froass |
| Deputy Treasurer | April Sobieraj |
| d. Tax Collector | Paula Pawlikowski |
| e. Deputy Tax Collector | April Sobieraj |
| | Patty Kahler |
| f. School Attorneys | Hodgson Russ, LLP |
| | Ferrara Fiorenza PC |
| | Costello, Cooney, & Fearon, PLLC |
| | Madison/Oneida BOCES Shared Legal Services |
| g. Insurance Agent | OneGroup |
| h. Records Management Officer | Mark Wixson |
| i. Comptroller of Extra Curricular Funds | TBA - H.S. |
| | Carrie Hodkinson – M.S. |
| | Vincent Pompo – Vernon |
| | Gary Bissaillon - Verona |
| | Elisabeth Relyea - Sherrill |
| j. Treasurer of Extra Curricular Funds | Jill Collins – H.S. |
| | Heather Bauer – M.S. |
| | Tracy Killian - Vernon |
| | Jacqueline Cole – Verona |
| | Katherine DeJesus - Sherrill |
| k. District Representative for Federal Funds
& Authority to Apply for Same | Martha Group |
| l. Secretary to the Board of Education | Tamara Whooten |
| m. School Physicians | TriValley Family Practice |
| n. Purchasing Agent | Paula Pawlikowski |
| o. Assistant Purchasing Agent | Mark Wixson |
| p. Claims Auditor | April Sobieraj |
| Substitute Claims Auditor | Patty Kahler |

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ITEM VII APPOINTMENTS CONT'D

- | | |
|---|--|
| q. Internal Auditor | Mary Bush |
| r. District Audit Committee | Board of Education |
| s. Certification of District Payroll | Mark Wixson |
| t. Certification of Warrant | April Sobieraj |
| Substitute Certification of Warrant | Patty Kahler |
| u. District Committee on Special Education | (see attached) |
| v. Sub-Committees on Special Education | (see attached) |
| w. Committee on Pre-School Education (CPSE) | (see attached) |
| x. Section 504 Compliance Officer and Facilitators | (see attached) |
| y. CSE Parent Representatives 2021-2022 | (see attached) |
| z. Local Enforcement Agency (LEA) Designee of the
Asbestos Management Plan | Ronald Gregory |
| aa. Authorization to Approve Corrected Tax Rolls | Martha Group |
| bb. Dignity for All Students Act (DASA) Coordinators | TBA/Brandy-Lee Lappin – H.S.
Carrie Hodkinson/Christina Ballard - M.S.
Vince Pompo/Jasmine Peck – Vernon
Gary Bissaillon/Maria Tschaar – Verona
Elisabeth Relyea/Christine Bolton – Sherrill |
| cc. Medicaid Compliance Officer | Patrick Goodman |
| dd. Authorization to Approve STAC Forms | Patrick Goodman/Jessica Casamento |
| ee. Extra-Curricular Appeals Committee | Amanda Palmer, Glenn “Chip” Thron |
| ff. District Credit Card Users | Tina Laramie, Mark Wixson, Justin Ferreira |
| gg. Data Protection Officer | Mark Wixson |
| hh. Records Access Appeal Officer | Martha Group |
| ii. Title IX Compliance Officer | Erin Scheemaker |

ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING

- ◆ Community Bank, N.A.
 - ◆ NBT Bank
 - ◆ BNY Mellon (Bank of America)
 - ◆ Access Federal Credit Union
- A. Community Bank, N.A.
1. General Fund Checking Account #5102026194
 2. Special Aid Checking Account #13000047
 3. School Lunch Checking Account #13000055
 4. General Fund - T.M. #22000291
- B. NBT Bank
1. Extra Curricular Checking Account (Vernon Elementary) #614113071
 2. Extra Curricular Checking Account (Verona Elementary) #614113098
 3. Extra Curricular Checking Account (Sherrill Elementary) #614113101
 4. Extra Curricular Checking Account - (Middle School) #23001730
 5. Payroll Account #23001279
 6. Capital Fund Checking Account #23001477
 7. Capital Money Market Account #22030540
 8. General Fund Checking Account Fund #23001587
 9. General Fund Money Market #22037701
 10. Debt Service Fund Money Market Account #22037833
 11. Health Insurance Checking Account Fund #12118825

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ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING CONT'D

- 12. Trust & Expenditure Checking Account #614516109
- 13. Dental Insurance Checking Account #614325168
- 14. Donations Account #7100793487
- C. Community Bank, N.A. and NBT
 - 1. Extra Curricular Checking Account - (Sr. High) #5101954784
 - 2. Vernon Verona Sherrill FFA Checking Account #5101954750
 - 3. Vernon Verona Sherrill FFA Savings Account #5101954770
- D. Access Federal Credit Union
 - 1. Vernon Verona Sherrill FFA Account to be Established

ITEM IX DESIGNATE OFFICIAL NEWSPAPER

- a. Rome Daily Sentinel

ITEM X BONDS - BLANKET BOND TO INCLUDE DISTRICT TREASURER, DEPUTY TREASURER, CENTRAL TREASURER ACTIVITIES FUNDS, INTERNAL CLAIMS AUDITOR, AND TAX COLLECTOR

ITEM XI CREATE PETTY CASH FUNDS IN THE FOLLOWING AMOUNTS

- a. Middle School – Heather Bauer \$75
- b. Senior High School – Jill Collins \$75
- c. Verona Elementary School – Jacqueline Cole \$50
- d. Sherrill Elementary School – Katherine DeJesus \$50
- e. Vernon Elementary School – Tracy Killian \$50
- f. District Office – Tamara Whooten \$75

ITEM XII RATE PAGE FROM BOARD POLICIES (PER ATTACHED)

ITEM XIII BOARD OF EDUCATION 2022/2023 MEETING CALENDAR

ITEM XIV BOARD OF EDUCATION 2022/2023 COMMITTEE PARTICIPATION

ITEM XV APPROVAL OF PERSONNEL ACTION

- 1. Approval to Correct Civil Service Change in Status
- 2. Approval of Civil Service Appointments
- 3. Approval of Instructional Appointment
- 4. Approval & Removal of Instructional Substitute Appointments (*see attachment*)

ITEM XVI ACCEPTANCE/APPROVAL OF FINANCE ACTION

- 1. Acceptance of Claims Auditor's Approval to Pay June 15, 2022 & June 24, 2022 Warrants
- 2. Approval of School Lunch Fund Dated May 31, 2022

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Non-Consent Items*****

ITEM XVII POLICY ACTION

1. Acceptance of Manifestation, 504, CPSE, & Sub-CSE Committee Recommendation
2. Approval of Resolutions for the Certification of Lead Evaluators
3. Approval to Remove Policies 0013, 0015, 6010, 7202, & 7203 from the Table
4. Approval of Policies 0013, 0015, 6010, 7202, & 7203

ITEM XVIII FINANCE ACTION

1. Approval of Town of Verona Transportation Request

ITEM XIX PRESIDENT’S REPORT

1. August 2, 2022 – Board/Administrator Retreat, 5:30 PM, Middle School STEAM Commons
2. August 22, 2022 – Board of Education Meeting, 5:30 PM District Tour Part I & 7:00 PM Regular Meeting, Middle/High Learning Commons Classrooms

ITEM XX SUPERINTENDENT’S REPORT

1. Review of Policies 0011, 1025, 2001, 2004, 3001, 4300, 4500, & 7005 – Mrs. Group
2. Draft Strategic Plan – Mrs. Group

ITEM XXI BOARD FORUM

ITEM XXII PUBLIC SESSION

ITEM XXIII EXECUTIVE SESSION *(for discussion of pending litigation)*

ITEM XXIV INFORMATION

1. *VVS Friday Flash*, Weeks 37 & 38

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. *(Policy 2055)*