

Vernon Verona Sherrill Central School District

Universal Pre-Kindergarten

Request for Proposals

February 2024

In accordance with NY-CRR 151-1.6, the Vernon Verona Sherrill Central School District is accepting proposals via a competitive process to engage in the design of a collaborative universal prekindergarten program. All interested parties shall submit, in writing, by March 13, 2024, the following:

- 1) A description of the services to be provided by the eligible agency.
- 2) A detailed narrative that describes how the eligible agency proposes to meet the NYSED Early Learning Standards and the goals and objectives of the VVS School District's universal prekindergarten program.
- 3) A description of the eligible agency's qualifications, staffing patterns, child-staff ratio, and administrative structure.
- 4) A budget of proposed expenditures for services rendered.

Upon review of the proposals submitted, the eligible agency or agencies shall be selected to collaborate with the district based on criteria including but not limited to:

- 1) The eligible agency's capacity to effectively, efficiently, and immediately provide needed services.
- 2) An articulated mission/philosophy statement.
- 3) Proof of eligibility to operate a New York State Education-certified preschool program and evidence of appropriate teacher certifications.
- 4) A Statement indicating that the agency will abide by all Federal and New York State regulations and the Policies of the Vernon Verona Sherrill School District.
- 5) The ease of utilization and accessibility of the program to parents and/or guardians.
- 6) Capacity to provide ongoing staff development.
- 7) Staffing patterns and qualifications.
- 8) Documentation that all applicable safety codes and licensure or registration requirements are met.
- 9) Anticipated fiscal share and other resources will be contributed to the universal prekindergarten program.
- 10) Current program design and experience in providing developmentally appropriate programs.
- 11) Fiscal solvency.
- 12) Stability of staff, rate of turnover, and ability to fill vacancies promptly;
- 13) Record management and documentation procedures followed by the agency.
- 14) Administrative structure.

- 15) Capacity and experience in serving children with disabilities.
- 16) Capacity and experience in serving children, their parents, and/or guardians when they are limited in English proficiency.
- 17) Children's progress as demonstrated by assessments.
- 18) Demonstrated effectiveness of the eligible agency's program.
- 19) A completed non-collusion statement.
- 20) Documentation of insurance coverage.

The above criteria will rank proposals when the district cannot contract with all eligible agencies submitting proposals.

The results of the competitive process will be made public at a regular board of education meeting.

Submissions are to be postmarked no later than March 13, 2024, and mailed to:

Vernon-Verona-Sherrill Central School District

UPK RFP

5275 State Rt.31

Verona, NY 13478

For more information, interested agencies are to contact Chris Brewer, Asst. Superintendent for Curriculum, Instruction and Assessment at 315-829-2520, ext. 7301.