

**VERNON-VERONA-SHERRILL
BOARD OF EDUCATION
ORGANIZATIONAL MEETING AGENDA
July 5, 2023**

7:00 PM – Middle/High School Group Instruction Rooms

- 5:30 PM Board of Education Workshop**
- 6:45 PM Audit Committee Meeting**
- ITEM I CALL TO ORDER AND ROLL CALL BY CLERK OF THE BOARD FOR THE PRIOR YEAR**
- ITEM II OATHS**
- ITEM III ELECTION OF BOARD PRESIDENT**
- ITEM IV MEETING TURNED OVER TO PRESIDENT**
- ITEM V ELECTION OF VICE PRESIDENT**
- ITEM VI PUBLIC HEARING TO REVIEW CHANGES TO DISTRICT CODE OF CONDUCT**

Consent Items*****

ITEM VII APPOINTMENTS

- | | |
|---|---|
| a. Clerk | Tamara Whooten |
| b. Asst. Clerk | Mark Wixson |
| c. Treasurer | Sherri Froass |
| Deputy Treasurer | April Sobieraj |
| d. Tax Collector | Paula Pawlikowski |
| e. Deputy Tax Collectors | April Sobieraj |
| | Patty Kahler |
| f. School Attorneys | Hodgson Russ, LLP |
| | Ferrara Fiorenza PC |
| | Costello, Cooney, & Fearon, PLLC |
| | Madison/Oneida BOCES Shared Legal Services |
| g. Insurance Agent | OneGroup |
| h. Records Management Officer | Mark Wixson |
| i. Comptroller of Extra Curricular Funds | Carrie Hodkinson - H.S. |
| | Carrie Hodkinson – M.S. |
| | Vincent Pompo – W.A. Wettel Elementary School |
| | Gary Bissaillon – J.D. George Elementary School |
| | Elisabeth Relyea – E.A. McAllister Elementary School |
| j. Treasurer of Extra Curricular Funds | Jill Collins – H.S. |
| | Jessica Jones/Jill Collins – M.S. |
| | Tracy Killian – W.A. Wettel Elementary School |
| | Jacqueline Cole – J.D. George Elementary School |
| | Katherine McKenna – E.A. McAllister Elementary School |
| k. District Representative for Federal Funds
& Authority to Apply for Same | Martha Group |
| l. Secretary to the Board of Education | Tamara Whooten |
| m. School Physicians | TriValley Family Practice |
| n. Purchasing Agent | Paula Pawlikowski |

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ITEM VII APPOINTMENTS CONT'D

- o. Assistant Purchasing Agent Mark Wixson
- p. Claims Auditor Christine Breckenridge
Substitute Claims Auditor April Sobieraj
- q. Independent External Auditor Crowley and Halloran, CPA, P.C.
- r. District Audit Committee Board of Education
- s. Certification of District Payroll Mark Wixson
- t. Certification of Warrant Christine Breckenridge
Substitute Certification of Warrant April Sobieraj
- u. District Committee on Special Education (see attached)
- v. Sub-Committees on Special Education (see attached)
- w. Committee on Pre-School Education (CPSE) (see attached)
- x. Section 504 Compliance Officer and Facilitators (see attached)
- y. CSE Parent Representatives 2023-2024 (see attached)
- z. Local Enforcement Agency (LEA) Designee of the Asbestos Management Plan Ronald Gregory
- aa. Authorization to Approve Corrected Tax Rolls Martha Group
- bb. Dignity for All Students Act (DASA) Coordinators Carrie Hodkinson/Brandy-Lee Lappin – H.S.
Carrie Hodkinson/Christina Ballard - M.S.
Vince Pompo/Jasmine Peck – Vernon
Gary Bissaillon/Maria Tschaar – Verona
Elisabeth Relyea/Christine Bolton – Sherrill
Patrick Goodman
- cc. Medicaid Compliance Officer Patrick Goodman/Jessica Casamento
- dd. Authorization to Approve STAC Forms Amanda Palmer, Glenn “Chip” Thron
- ee. Extra-Curricular Appeals Committee Tina Laramie, Mark Wixson, Justin Ferreira
- ff. District Credit Card Users Mark Wixson
- gg. Data Protection Officer Martha Group
- hh. Records Access Appeal Officer Erin Tiffany
- ii. Title IX Compliance Officer

ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING

- ◆ Community Bank, N.A.
- ◆ NBT Bank
- ◆ BNY Mellon (Bank of America)
- ◆ Access Federal Credit Union
- A. Community Bank, N.A.
 - 1. General Fund Checking Account #5102026194
 - 2. Special Aid Checking Account #13000047
 - 3. School Lunch Checking Account #13000055
 - 4. General Fund - T.M. #22000291
- B. NBT Bank
 - 1. Extra Curricular Checking Account (W.A. Wetzel Elementary) #614113071
 - 2. Extra Curricular Checking Account (J.D. George Elementary) #614113098
 - 3. Extra Curricular Checking Account (E.A. McAllister Elementary) #614113101
 - 4. Extra Curricular Checking Account - (Middle School) #23001730
 - 5. Payroll Account #23001279
 - 6. Capital Fund Checking Account #23001477
 - 7. Capital Money Market Account #22030540

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ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING CONT'D

8. General Fund Checking Account Fund #23001587
 9. General Fund Money Market #22037701
 10. Debt Service Fund Money Market Account #22037833
 11. Health Insurance Checking Account Fund #12118825
 12. Special Revenue Checking Account #614516109
 13. Dental Insurance Checking Account #614325168
 14. Donations Account #7100793487
- C. Community Bank, N.A.
1. Extra Curricular Checking Account - (Sr. High) #5101954784
 2. Vernon Verona Sherrill FFA Checking Account #5101954750
- D. Access Federal Credit Union
1. Vernon Verona Sherrill FFA Savings Account #0000426335

ITEM IX DESIGNATE OFFICIAL NEWSPAPER

- a. Rome Daily Sentinel

ITEM X BONDS - BLANKET BOND TO INCLUDE DISTRICT TREASURER, DEPUTY TREASURER, CENTRAL TREASURER ACTIVITIES FUNDS, INTERNAL CLAIMS AUDITOR, AND TAX COLLECTOR

ITEM XI CREATE PETTY CASH FUNDS IN THE FOLLOWING AMOUNTS

- | | |
|--|------|
| a. Middle School – Jessica Jones | \$75 |
| b. Senior High School – Jill Collins | \$75 |
| c. J.D. George Elementary School – Jacqueline Cole | \$50 |
| d. E.A. McAllister Elementary School – Katherine McKenna | \$50 |
| e. W.A. Wettel Elementary School – Tracy Killian | \$50 |
| f. District Office – Tamara Whooten | \$75 |

ITEM XII BOARD OF EDUCATION 2023/2024 MEETING CALENDAR

ITEM XIII BOARD OF EDUCATION 2023/2024 COMMITTEE PARTICIPATION

ITEM XIV ADJOURNMENT

**VERNON VERONA SHERRILL
BOARD OF EDUCATION
MEETING AGENDA
July 5, 2023
following Organizational Meeting
Middle/High School Group Instruction Rooms**

ITEM I PUBLIC SESSION

ITEM II AGENDA APPROVAL/REVISIONS

ITEM III APPROVAL OF APRIL 18, 2023 & MAY 31, 2023 BOARD OF EDUCATION MEETING MINUTES

Consent Items *****

ITEM VI-A FINANCE ACTION

1. Acceptance of Claims Auditor’s Approval to Pay June 15, 2023 & June 29, 2023 Warrants
2. Approval of School Lunch Fund Dated May 31, 2023

Non-Consent Items *****

ITEM IV-B POLICY ACTION

1. Acceptance of 504 & Sub-CSE Committee Recommendation
2. Approval to Remove Policy 1026 from the Table
3. Approval of Policy 1026

ITEM VI-B FINANCE ACTION

1. Acceptance of School Lunch Pals Donation
2. Acceptance of 2022/2023 Internal Audit
3. Acceptance of Resignation of The Bonadio Group, LLP as Internal Auditor

ITEM VII PRESIDENT’S REPORT

1. August 1, 2023 – Board/Administrator Retreat, 5:30 PM, Middle/High School Group Instruction Rooms
2. August 21, 2023 – Board of Education Meeting, 5:30 PM District Tour Part I & 7:00 PM Regular Meeting, Middle/High School Group Instruction Rooms

ITEM VIII SUPERINTENDENT’S REPORT

1. Review of Policies 0011, 1025, 2001, 2004, 3001, 4300, 4500, & 7005 – Mrs. Group

ITEM IX BOARD FORUM

ITEM X PUBLIC SESSION

ITEM XI PROPOSED EXECUTIVE SESSION *(for discussion of specific personnel)*

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. *(Policy 2055)*