

**VERNON-VERONA-SHERRILL
BOARD OF EDUCATION
ORGANIZATIONAL MEETING AGENDA
July 6, 2020
5:30 PM – J.D. George Elementary Media Center**

- ITEM I CALL TO ORDER BY CLERK
- ITEM II OATHS
- ITEM III ELECTION OF BOARD PRESIDENT
- ITEM IV MEETING TURNED OVER TO PRESIDENT
- ITEM V ELECTION OF VICE PRESIDENT
- ITEM VI PUBLIC SESSION

◇ **Public Hearing** – Review of District Policy Regarding Maintenance of Order on School Property (including Dignity for All Students Act)

Consent Items*****

ITEM VII APPOINTMENTS

- | | |
|---|--|
| a. Clerk | Tamara Whooten |
| b. Asst. Clerk | Mark Wixson |
| c. Treasurer | Sheri Froass |
| Deputy Treasurer | April Sobieraj |
| d. Tax Collector | Paula Pawlikowski |
| e. Deputy Tax Collector | April Sobieraj |
| | Patty Kahler |
| f. School Attorneys | Hodgson Russ, LLP |
| | Hancock & Estabrook |
| | Ferrara Fiorenza PC |
| | Costello, Cooney, & Fearon, PLLC |
| | Madison/Oneida BOCES Shared Legal Services |
| g. Insurance Agent | OneGroup |
| h. Records Management Officer | Erin Scheemaker |
| i. Comptroller of Extra Curricular Funds | Erin Sanchez - H.S. |
| | Carrie Hodgkinson – M.S. |
| | Vincent Pompo – Vernon |
| | Gary Bissaillon - Verona |
| | Elisabeth Relyea - Sherrill |
| j. Treasurer of Extra Curricular Funds | Jill Collins – H.S. |
| | Heather Bauer – M.S. |
| | Tracy Killian - Vernon |
| | Jacqueline Cole – Verona |
| | Katherine DeJesus - Sherrill |
| k. District Representative for Federal Funds
& Authority to Apply for Same | Martha Group |
| l. Secretary to the Board of Education | Tamara Whooten |

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ITEM VII APPOINTMENTS CONT'D

- m. School Physicians
 - n. Purchasing Agent
 - o. Assistant Purchasing Agent
 - p. Claims Auditor
 - Substitute Claims Auditor
 - q. Internal Auditor
 - r. District Audit Committee
 - s. Certification of District Payroll
 - t. Certification of Warrant
 - Substitute Certification of Warrant
 - u. District Committee on Special Education
 - v. Sub-Committees on Special Education
 - w. Committee on Pre-School Education (CPSE)
 - x. Section 504 Compliance Officer and Facilitators
 - y. CSE Parent Representatives 2020-2021
 - z. Local Enforcement Agency (LEA) Designee of the Asbestos Management Plan
 - aa. Authorization to Approve Corrected Tax Rolls
 - bb. Dignity for All Students Act (DASA) Coordinators
 - cc. Medicaid Compliance Officer
 - dd. Authorization to Approve STAC Forms
 - ee. Extra Curricular Appeals Committee
 - ff. District Credit Card Users
 - gg. Data Protection Officer
 - hh. Records Access Appeal Officer
- TriValley Family Practice
Paula Pawlikowski
Mark Wixson
Lynda DuChene (7/1/20-9/4/20)
April Sobieraj (eff. 9/5/20)
Patty Kahler
Mary Bush
Board of Education
Mark Wixson
Lynda DuChene (7/1/20-9/4/20)
April Sobieraj (eff. 9/5/20)
Patty Kahler
(see attached)
(see attached)
(see attached)
(see attached)
(see attached)

Ronald Gregory
Martha Group
Erin Sanchez/Brandy Lee Lappin – H.S.
Carrie Hodgkinson/Christina Ballard - M.S.
Vince Pompo/Jasmine Peck – Vernon
Gary Bissailon/Maria Tschaar – Verona
Elisabeth Relyea/Christine Bolton – Sherrill
Patrick Goodman
Patrick Goodman
Amanda Palmer, Glenn “Chip” Thron
Tina Laramie, Mark Peavey, Mark Wixson
Martha Group, Amy Schorer
Mark Wixson
Martha Group

ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING

- ◆ Community Bank, N.A.
- ◆ NBT Bank
- ◆ Bank of America
- A. Community Bank, N.A.
 - 1. General Fund Checking Account #5102026194
 - 2. Special Aid Checking Account #13000047
 - 3. School Lunch Checking Account #13000055
 - 4. General Fund - T.M. #22000291
- B. NBT Bank
 - 1. Extra Curricular Checking Account (Vernon Elementary) #614113071
 - 2. Extra Curricular Checking Account (Verona Elementary) #614113098
 - 3. Extra Curricular Checking Account (Sherrill Elementary) #614113101
 - 4. Extra Curricular Checking Account - (Middle School) #23001730
 - 5. Payroll Account #23001279
 - 6. Capital Fund Checking Account #23001477

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ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING CONT'D

7. Capital Money Market Account #22030540
 8. Trust & Agency Checking Account Fund #23001587
 9. General Fund Money Market #22037701
 10. Debt Service Fund Money Market Account #22037833
 11. Health Insurance Checking Account Fund #12118825
 12. Trust & Expenditure Checking Account #614516109
 13. Dental Insurance Checking Account #614325168
- C. NBT
1. Official Receiver of School Taxes
 2. Extra Curricular Checking Account - (Sr. High) #5101954784
 3. Vernon Verona Sherrill FFA Checking Account #5101954750
 4. Vernon Verona Sherrill FFA Savings Account #5101954770

ITEM IX DESIGNATE OFFICIAL NEWSPAPER

- a. Rome Daily Sentinel

ITEM X BONDS - BLANKET BOND TO INCLUDE DISTRICT TREASURER AND TAX COLLECTOR

ITEM XI CREATE PETTY CASH FUNDS IN THE FOLLOWING AMOUNTS

- a. Middle School – Heather Bauer \$75
- b. Senior High School – Jill Collins \$75
- c. Verona Elementary School – Jacqueline Cole \$50
- d. Sherrill Elementary School – Katherine DeJesus \$50
- e. Vernon Elementary School – Tracy Killian \$50
- f. Transportation Department – Kimberly Fera \$100
- g. District Office – Tamara Whooten \$75

ITEM XII RATE PAGE FROM BOARD POLICIES (PER ATTACHED)

ITEM XIII BOARD OF EDUCATION 2020/2021 MEETING CALENDAR

ITEM XIV BOARD OF EDUCATION 2020/2021 COMMITTEE PARTICIPATION

ITEM XV APPROVAL OF PERSONNEL ACTION

1. Approval to Remove Civil Service Appointments
2. Approval of Instructional Extra-Pay Assignments
3. Approval of Revised Confidential Employee 2020-2021 Agreement

ITEM XVI ACCEPTANCE/APPROVAL OF FINANCE ACTION

1. Approval of School Lunch Fund Report Ending May 31, 2020
2. Approval to Fund the Employee Benefit & Accrued Liabilities Reserve (\$1,528,626.00)
3. Approval to Fund the Unemployment Insurance Reserve (\$82,100.00)
4. Approval to Fund the Tax Certiorari Reserve (\$859,274.30)
5. Approval to Fund the Health Insurance Reserve (\$6,258,863.00)
6. Approval to Fund the Retirement Contribution Reserve (\$604,361)
7. Approval to Fund the Retirement Contribution Reserve Sub-Fund for TRS (\$525,755)
8. Approval of Inventory Adjustments

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Non-Consent Items*****

ITEM XVII POLICY ACTION

1. Acceptance of Sub-CSE Committee Recommendation
2. Approval of Resolutions for the Certification of Lead Evaluators
3. Approval of Draft 2020-2021 District Safety Plan
4. Review & Approval of Policy 4028

ITEM XVIII PRESIDENT'S REPORT

1. July 29, 2020 – Board/Administrator Retreat, 5:30 PM, Vernon Downs
2. August 17, 2020 – Board of Education Meeting, 7:00 PM, J.D. George Media Center

ITEM IXX SUPERINTENDENT'S REPORT

1. Review of Policies 0011, 1025, 2001, 2004, 3001, 4012, 4030, & 7015 – Mrs. Group

ITEM XX PUBLIC SESSION

ITEM XXI BOARD FORUM

ITEM XXII INFORMATION

1. *VVS Friday Flash* for Weeks 38 & 39
2. *Good News* for June
3. Enrollment Reports of June 30, 2020

ITEM XXIII EXECUTIVE SESSION

(for discussion of specific personnel)

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. *(Policy 2055)*