

**VERNON-VERONA-SHERRILL
BOARD OF EDUCATION
ORGANIZATIONAL MEETING AGENDA
July 5, 2017
5:30 PM – Administration Building**

- ITEM I CALL TO ORDER BY CLERK**
- ITEM II OATHS**
- ITEM III ELECTION OF BOARD PRESIDENT**
- ITEM IV MEETING TURNED OVER TO PRESIDENT**
- ITEM V ELECTION OF VICE PRESIDENT**
- ITEM VI PUBLIC SESSION**

◆ **Public Hearing** – Review of District Policy Regarding Maintenance of Order on School Property (including Dignity for All Students Act) and District Safety Plan

Consent Items*****

ITEM VII APPOINTMENTS

- | | |
|---|--|
| a. Clerk | Tamara Whooten |
| b. Asst. Clerk | Erin Tiffany |
| c. Treasurer | April Sobieraj |
| Deputy Treasurer | Paula Pawlikowski |
| d. Tax Collector | Paula Pawlikowski |
| e. Deputy Tax Collectors | Laurie DeBella |
| | Patty Kahler |
| f. School Attorneys | Hodgson Russ, LLP |
| | Hancock & Estabrook |
| | Ferrara Fiorenza PC |
| | Costello, Cooney, & Fearon, PLLC |
| | Madison/Oneida BOCES Shared Legal Services |
| g. Insurance Agent | Bailey, Haskell, & LaLonde Agency |
| h. Records Management Officer | Mark Wixson |
| i. Comptroller of Extra Curricular Funds | Andy Brown - H.S. |
| | Carrie Hodgkinson – M.S. |
| | Vincent Pompo – Vernon |
| | Gary Bissailon - Verona |
| | James Rozwod - Sherrill |
| j. Treasurer of Extra Curricular Funds | Jill Collins – H.S. |
| | Heather Bauer – M.S. |
| | Valerie Marris - Vernon |
| | Jacqueline Cole – Verona |
| | Amanda Cameron - Sherrill |
| k. District Representative for Federal Funds
& Authority to Apply for Same | Martha Group |
| l. Secretary to the Board of Education | Tamara Whooten |

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ITEM VII APPOINTMENTS CONT'D

- | | |
|---|---|
| m. School Physicians | TriValley Family Practice
Bassett Healthcare |
| n. Purchasing Agent | Laurie DeBella |
| o. Assistant Purchasing Agent | Erin Tiffany |
| p. Claims Auditor | Lynda DuChene |
| Substitute Claims Auditor | Patty Kahler |
| | Doreen Kotwica |
| q. Internal Auditor | Mary Bush |
| r. District Audit Committee | Board of Education |
| s. Certification of District Payroll | Erin Tiffany |
| t. Certification of Warrant | Lynda DuChene |
| Substitute Certification of Warrant | Patty Kahler |
| | Doreen Kotwica |
| u. District Committee on Special Education | (see attached) |
| v. Sub-Committees on Special Education | (see attached) |
| w. Committee on Pre-School Education (CPSE) | (see attached) |
| x. Section 504 Compliance Officer and Facilitators | (see attached) |
| y. CSE Parent Representatives 2017-2018 | (see attached) |
| z. Local Enforcement Agency (LEA) Designee of the
Asbestos Management Plan | Ronald Gregory |
| aa. Authorization to Approve Corrected Tax Rolls | Martha Group |
| bb. Dignity for All Students Act (DASA) Coordinators | Andy Brown/Brandy Lee Lappin – H.S.
Carrie Hodkinson/Christina Ballard - M.S.
Vince Pompo/Kathleen Whipple – Vernon
Gary Bissaillon/Maria Tschaar – Verona
James Rozwod/Christine Bolton – Sherrill |
| dd. Medicaid Compliance Officer | Patrick Goodman |
| ee. Authorization to Approve STAC Forms | Patrick Goodman |
| ff. Extra Curricular Appeals Committee | Angel Rose, Glenn “Chip” Thron |

ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING

- ◆ Community Bank, N.A.
 - ◆ NBT Bank
 - ◆ Bank of America
- A. Community Bank, N.A.
1. General Fund Checking Account #5102026194
 2. Special Aid Checking Account #13000047
 3. School Lunch Checking Account #13000055
 4. General Fund - T.M. #22000291
- B. NBT Bank
1. Extra Curricular Checking Account (Vernon Elementary) #614113071
 2. Extra Curricular Checking Account (Verona Elementary) #614113098
 3. Extra Curricular Checking Account (Sherrill Elementary) #614113101
 4. Extra Curricular Checking Account - (Middle School) #23001730
 5. Payroll Account #23001279
 6. Capital Fund Checking Account #23001477

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ITEM VIII DESIGNATION OF OFFICIAL DEPOSITORIES FOR MANAGEMENT OF FUNDS, INVESTING, AND BORROWING CONT'D

7. VVS Facilities Construction Improvement Money Market Account #22030540
 8. Trust & Agency Checking Account Fund #23001587
 9. General Fund Money Market #22037701
 10. Debt Service Fund Money Market Account #22037833
 11. VVS General Health Insurance Checking Account Fund #12118825
 12. Trust & Expenditure Checking Account #614516109
 13. VVS Dental Insurance Checking Account Fund #614325168
- C. Community Bank, N.A., and NBT
1. Official Receiver of School Taxes
 2. Extra Curricular Checking Account - (Sr. High) #5101954784
 3. Vernon Verona Sherrill FFA Checking Account #5101954750
 4. Vernon Verona Sherrill FFA Savings Account #5101954770

ITEM IX DESIGNATE OFFICIAL NEWSPAPER

- a. Rome Daily Sentinel

ITEM X BONDS - BLANKET BOND TO INCLUDE DISTRICT TREASURER AND TAX COLLECTOR

ITEM XI CREATE PETTY CASH FUNDS IN THE FOLLOWING AMOUNTS

- a. Middle School – Heather Bauer \$75
- b. Senior High School – Jill Collins \$75
- c. Verona Elementary School – Jacqueline Cole \$50
- d. Sherrill Elementary School – Amanda Cameron \$50
- e. Vernon Elementary School – Valerie Marris \$50
- f. Administration Building – April Sobieraj \$75

ITEM XII RATE PAGE FROM BOARD POLICIES (PER ATTACHED)

ITEM XIII BOARD OF EDUCATION 2017/2018 MEETING CALENDAR

ITEM XIV BOARD OF EDUCATION 2017/2018 COMMITTEE PARTICIPATION

ITEM XV APPROVAL OF PERSONNEL ACTION

1. Approval of Civil Service Leave of Absence
2. Approval of Civil Service Appointments
3. Approval of Instructional Leave of Absence
4. Approval of Instructional Long-Term Substitute Appointment
5. Approval of Instructional Extra-Pay Assignments
6. Approval of Administrative Salary Adjustments

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ITEM XVI ACCEPTANCE/APPROVAL OF FINANCE ACTION

1. Acceptance of Claims Auditor's Approval to Pay June 15, 2017 Warrant

Non-Consent Items*****

ITEM XVII APPROVAL OF CSE, SUB-CSE, & CPSE COMMITTEE RECOMMENDATIONS

ITEM XVIII POLICY ACTION

1. Approval of Resolutions for the Certification of Lead Evaluators
2. Approval to Table Policy 5032 for Review
3. Approval to Table Policy 5052 for Review

ITEM XIX FINANCE ACTION

1. Approval of Textbook Discards
2. Acceptance of Bid by Bacon & Seiler Constructors, Inc. for Flooring Replacement at E.A. McAllister Elementary School Pursuant to the 2017 Capital Outlay Project #41-20-00-05-0-007-10
3. Approval of Resolution of Necessity for an Emergency Capital Improvement Project at John D. George Elementary School
4. Approval of Resolution to Fund the District's Health Insurance Reserve Fund in the Amount of \$4,007,139

ITEM XX PRESIDENT'S REPORT

1. Schedule – Board of Education/Administrator Retreat

ITEM XXI SUPERINTENDENT'S REPORT

1. Review of Policies 0011, 1025, 2010, 2011, 4012, 4030, & 7015 – Mrs. Group
2. Acceptance of District Safety Plan – Ms. Tiffany

ITEM XXII PUBLIC SESSION

ITEM XXIII BOARD FORUM

ITEM XXIV EXECUTIVE SESSION

(for discussion of specific personnel and pending litigation)

ITEM XXV INFORMATION

1. NYSIR Annual Report 2016

The public is encouraged to attend Board of Education Meetings, and their input is welcome during Public Sessions. The President may recognize and/or limit the amount of time people have to speak. The President, as spokesperson for the Board, will respond by thanking individuals for their comments. The President and/or the Vice-President may refer to another Board Member for a single response to any question. Requests for additional information will be referred to the Superintendent for a written response. The President may indicate that the expressed idea or concern will be considered by the Board at a future meeting. The person will be notified, if feasible, of the date on which the item will be discussed. *(Policy 2055)*